

## Welton St. Mary's Church of England Primary Academy

Welton St Mary's Church of England Primary Academy School Drive Welton Lincoln Lincolnshire LN2 3LA

## **Requesting Personal Information**

As a school we hope that we are open and transparent with data. We must do this whilst protecting, securely, the individual and their right for their data to be held securely.

If you do need access to the data that we hold please follow the advice from the school office.

You will find a template for a Subject Access Request on the website below:

https://ico.org.uk/for-the-public/personal-information/ https://ico.org.uk/for-the-public/schools/pupils-info/

















