



Welton St. Mary's

Church of England Primary Academy

Welton St Mary's Church of England Primary Academy
School Drive Welton Lincoln Lincolnshire LN2 3LA

3rd March 2022

Dear Parents/Carers

PARENTS' EVENING WEEK COMMENCING 21ST MARCH 2022

We will be holding a virtual parents' evening to celebrate your child's learning. We are excited to be able to connect with you and share in your child's learning journey. The meetings will be hosted using Zoom during the week commencing 21st March. To book your appointment please use our online booking system via the school website. You can access the booking system by clicking on the blue Parents' Evening tab on the right hand side of the home page or use the link below:

<https://weltonstmarysacademy.co.uk/parents-evening-booking/>

You will receive an email confirmation of the appointment (please also check your junk mail if you do not see the reply in your inbox). We are only able to offer each family one appointment per child and ask that parents log into Zoom 5 minutes prior to their appointment time. Please contact Mrs Gough if a further appointment is required.

Please can you use your child's name for the meeting. We recognise that some parents will be joining from different locations so this will help our teachers in admitting the right parents/carers at the right time. Once you have logged in you will be asked to wait in the waiting room until the class teacher invites you to your meeting.

The focus of the meeting will be to discuss your child's well-being, learning and progress.

The meetings will last no longer than 10 minutes and we ask that all parents respect this. Due to the organisation of the meetings, parents and teachers must stick to the allocated times. We do recognise however that there may be some unavoidable waiting time in the Zoom waiting room. Please be patient with us. Parents can book another appointment at a later date if there are other areas of their child's education or wellbeing they wish to discuss.

If you have more than one child at our school, please can you leave a gap between sibling bookings. If your child is receiving Special Needs support, please book a 15 minute slot. This will allow time for parents' evening and to discuss your child's individual targets.

Once you have booked your appointment time, you will be sent a Zoom invite via Seesaw. Please review the parent usage code of conduct for using Zoom. You will find this attached to this Parentmail.

If you are having difficulty accessing a device or in using Zoom, please let us know and the class teacher will organize a time to have a telephone conversation with you.





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You are invited to come with your child at any time between 3.30pm and 6pm on Monday 14th March. This is an opportunity for your child to show you their classroom and share their learning with you. Teachers will not be available at this time.

If you have any questions, please do not hesitate to contact school; we will do our best to help you. Thank you for your continued support during these challenging times.

We look forward to meeting with you and sharing your child's successes.

Yours faithfully

Mrs N Gough
Headteacher

